

Wabash.

Employment Guide as it pertains to Student Employment at Wabash

Notice

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Payroll Information needed BEFORE you begin employment:

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I. Electronic Media, Services, and Communication Policy

Introduction

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General Principles

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II. Ownership of Electronic Systems and Services

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Appropriate Use of Electronic Media, Services, and Communication

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III. Confidentiality and Copyright Issues

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IV. Professional Conduct Policy and Prohibition against Harassment

Verbal:

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Visual/Non-verbal

Physical:

Other:

V. Policy on Abuse of Controlled Substances and Alcohol

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VI. Notice to Wabash College Employees who are or will be working under Grants from Agencies of the United States Government

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VII. Alcohol Policy

VIII. Smoking Policy

IX. Statutory Programs

Worker's Compensation

X. Unemployment Compensation

XI. Work Week

Wabash.

XII. Office Hours

XIII. Concerns

XIV. Supplemental Retirement

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